

CODE OF PRACTICE & HAMPSHIRE FILMING GUIDELINES

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Code of Practice

The Code of Practice is a voluntary agreement and is designed to work alongside the filming guidelines. It aims to outline the general requirements and the protocols expected to ensure that standards and consideration by all parties to all effected is a priority.

1. Hampshire County Council and Film Hampshire have established contact with all of the district authorities in the county. Some of these authorities have a dedicated Film Liaison Officer (FLO) or equivalent film contact located in their tourism or Economic Development or Communications Departments. Please see appendix one for the Film Liaison Officers (FLOs) and film contacts list for Hampshire.
2. Hampshire County Council and the district FLOs welcome film makers to Hampshire and regard Hampshire as filming friendly. Hampshire County Council's Economic Development department through it's project Film Hampshire, is happy to answer enquiries about filming in the county and assist with all reasonable requests associated with filming in Hampshire. Film Hampshire can also act as a contact between the production company, the district authorities and the locations in Hampshire.
3. Hampshire has many unique locations from vast rural areas to seaside locations and industrial derelict sites. We also have a range of beautiful historic buildings along with cottages, villages and market towns. We will be happy to accommodate your needs where possible and will always try and help with your filming requirements.
4. It is recognised that most production companies act in a responsible and professional manner. However, all film makers are asked to take their surroundings into consideration.
5. Film Hampshire ask that producers inform them of any shoots well in advance of the start date, to ensure effective liaison with all parties affected by the shoot. All individuals working on location must take responsibility for their own health and safety and that of their colleagues.
6. Productions must be sympathetic to the environment they want to use.
7. The local authority has a duty of care towards residents and businesses and will exercise control if a particular production is causing an unreasonable nuisance or noise.
8. Every precaution must be taken to ensure the safety of the general public at all times and a contact number for the production must be made available to the council and the police.
9. Clear guidelines of what the script or scene involves and appropriate caution must be taken when filming in sensitive areas or at unsocial times
10. Areas that require any sort of set building, dressing, disguising, or which are subject to any sort of special effects, will require a guarantee to be completed.

This code of practice sets out the standards that we would ask production companies and/or their sub-contractors to follow while filming in Hampshire.

Hampshire Filming Guidelines

The aim of these guidelines is to act as a check list for all parties wishing to film on location and to ensure that all areas of consideration and safety are a priority. If there are aspects that are not covered, or if there is doubt of any sort, concerns should be discussed with Film Hampshire, the location owner or the relevant district authority film contact prior to any filming taking place.

Animals

- When filming with animals, the production shall agree to follow either the RSPCA guidelines for the use of animals in the audio-visual industry or the PAWSI code.
- The use and movement of certain species of animal may require the issue of a licence under the provisions of the Dangerous Wild Animals Act 1976. The appropriate Local Authority should be contacted for further advice and information regarding the intention to use, or move, any relevant species covered by the Act or associated regulation.

Building Exterior

Filming or photographing the exterior of a building does not infringe its copyright. The production will not require permission to film a building's exterior and building owners are not entitled to charge a fee. If there are intellectual rights to consider, such as company logos, then the production company will require permission from the building owner.

Cabling

- The Highway Authority (Hampshire County Council) must be consulted if you intend to lay cable on or over a highway that is to remain open to normal traffic.
- All cables must be made safe when they are laid, not at some later time.
- It is preferable to lay cables in the gutter along the highway or in the junction between a wall and footway.
- Cables on steps must be taped down to avoid the risk of tripping.
- Wherever possible cables should be flown at a minimum 17' (5.2m) above a public carriageway and 8'6" (2.6m) above footways and verges. The council / film office will, wherever possible, seek to make generator parking available which avoids the need to cable across the highway.
- If there is a need to lay cabling across a footway, there may be times when it will be sufficient to lay cables at right angles under a taped rubber mat. Rubber matting should be regarded as essential safety equipment and carried as a matter of course. This matting should be:
 - (a) a minimum of one metre wide.
 - (b) visible to the public by proper lighting, cones or high-visibility hazard tape.
- On quieter roads it may be permissible to lay cables using proper cable ramps. If so, then appropriate signage must be used after consultation with the Highway Authority (Hampshire County Council).

Catering and removal of litter

- All refuse and street cleaning will be the responsibility of the production and arrangements for its removal must be made by the production company. If this is left to the council the production company will be charged.
- Hampshire County Council encourages film makers to use local food suppliers whilst they are filming in the county. We would be happy to help you source these suppliers and more information can be found at www.hampshirefare.co.uk

Charges

The following services may incur charges at cost:

- (a) provision of vehicles to wet down the street.
- (b) refuse collection.
- (c) removal of street furniture.
- (d) removal of unit signs that have not been removed by the production company.
- (e) suspension of parking meters and any other parking provisions.
- (f) any additional refuse collection or street cleaning required.
- (g) council employee time in making the above, or any other arrangements relating to a specific production.

Any damage caused by a production company to the carriageway, footway or street furniture will be charged for.

Children

The employment of child actors is governed by licensing regulations made in 1933, 1963, 1968 and amended in 1988.

- Child performers under the age of 17 are likely to require a Child Performance Licence. These licences are issued by the local authority in which the child resides, unless the child is at boarding school. 21 days is required to process an application. The NNCEE can provide more information.
- Producers must make adequate provision for the education and health needs of all children employed when filming.
- Where the child is not from the UK, they will remain subject to UK requirements.
- Any filming involving the employment of children (whether paid or unpaid) must be cleared through the local authority's Education Welfare service.

Celebrities and Look-alikes

Police should be informed of any celebrity presence or any celebrity look-alikes which are to be used.

Coning

Cones have no legal force to secure parking and their use must be agreed with the local council, with the exception of East Hampshire or Gosport where agreement must be sought from the police.

Consultation

- Successful filming relies upon the local residents and businesses receiving adequate notice where appropriate.
- Letters should be sent to local residents and businesses outlining fully, the intended filming. It should include;
 - (a) Date, time and exact location of filming.
 - (b) Date of letter.
 - (c) Location Manager and the local authority contact numbers.
 - (d) Number of crew or production personnel expected on location.
 - (e) Clear details of any stunts or dressing planned.
 - (f) Clear details of lighting plans.
 - (g) Clear details of parking proposal.
 - (h) Emergency arrangements and contact details.

Cranes, camera cranes and aerial platforms

- When planning to use cherry-pickers or cranes on the public highway, the Highway Authority (HCC) must be consulted. An inspection may be required.
- The location manager or crane hire company must also discuss the specific weight and the exact positioning of such equipment with relevant authority and the conditions of any permission granted should be adhered to at all times.
- Any obstruction on the highway must be appropriately signed and guarded.
- Rigging or de-rigging must be carried out at times that will not cause an unreasonable noise or nuisance.
- Particular attention should be given to assessing the proximity of any existing overhead cables before erecting platforms or cranes.
- Camera cranes, jib arms and cherry pickers must be tested, have proof of documentation and shall be operated by certified qualified technicians.

Employment

It is advised that all genres of production must implement all current UK legislation that informs and guides the employment of all workers. The production must also observe their legal responsibilities and obligations with regard to the National Minimum Wage and the Working Time Regulations.

Firearms, Weapons and Representation of Criminal Activity

- The use of firearms of any kind must be discussed in advance with the local authority, the police and/or the appropriate emergency service.

- Where a live firing weapon is being used, the production must have a licence holder for that weapon present (or a registered firearms dealer RFD, or a servant of the RFD). Where the weapon is blank, it is still recommended to have the above present.

Health & safety and risk assessment

- Full consideration of Health & Safety issues for all employees must be taken and proven by the producer.
- LOLER (lifting operations and lifting equipment regulations) and PUWER (provision and use of work equipment regulations) should be considered. These cover lighting / sound gantries, staging and the like which are likely to feature on film sets.
- The producer must provide proof that a risk assessment has been done by a competent person appointed as the Health & Safety representative (with a minimum of NVQ Level 3)
- A full risk assessment of the location must be carried out in accordance with the Health & Safety at Work Act (1974) and the Management of Health & Safety at Work regulation (1992).
- Activities must be carried out in accordance with the Health & Safety at Work Act (1974) and the Management of Health & Safety at Work regulations(1992).
- Types of Risk Assessment that may be required for filming activities include stunts, the use of flammable or toxic materials, construction work, working at heights and the use of cranes and cherry pickers. This is in addition to a comprehensive risk assessment of the location.
- The council must give an indication of the time required for risk assessments to be carried out and approved.
- Failure to follow appropriate Health and Safety procedures may invalidate any insurance.
- The production is bound by law to take reasonable care and measures to ensure that a healthy and safe working environment is created.

High-visibility clothing

- Crew members and production personnel working on the highway must wear high-visibility clothing to standard EN471.
- Failure to wear appropriate high-visibility clothing invalidates any insurance provision for the entire shoot.

Highways and traffic management

- Where traffic management is required the Highway Authority must be consulted and a traffic management plan may be required.
- If you require a road closure you must contact the Highway Authority and relevant district council. Please be aware that road closures may require a lead time of up to three months for consultation and to process the legal closure order.
- The Highway Authority should be consulted before any signs are erected or any markings are painted on the road. Markings and signs on the

highway must be removed as soon as possible and before the highway is returned to normal traffic use.

- No attempt should be made by anyone to direct or control normal traffic using the public highway. The only legal way to direct traffic is by using signage. Some areas of exclusion apply, please contact the police and the Highway Authority for more information.
- No obstruction should prevent pedestrians going about their business safely.
- No objects should be attached to lamp columns without the permission of the Highway Authority.
- Any obstructions on the highway must be appropriately signed and guarded.

Historic buildings and conservation areas

- Special attention and care must be taken when a production is planning to use any historic buildings, heritage sites or conservation areas.
- The use of lights and any tracking in historic properties must be assessed by the custodian and, where relevant, chemical or a heat analysis must be provided.
- The use of effects such as smoke, naked flames or candles may be prohibited or will require special permission.
- Filming in Areas of Outstanding Natural Beauty (AONB) and Sites of Special Scientific Interest SSSI will have restricted use and will require assessment.
- Details of the production's requirements must be discussed and put in writing with the film representative.
- Some historic properties are required by law to remain open to the public at all times and filming must work around this.
- Some of these properties are delicate and the possessions unique. Extra insurance or a specific licence may be required.
- Particular care must be taken when dressing or lighting historic buildings.

Indemnity and insurance

The production company will be expected to indemnify the local authority, its officers and employees against any claims or proceedings arising directly from any injury to persons or damage to property, as a result of the activities of the production company or its agents.

Any filming undertaken is the responsibility of the producer. Public liability insurance for £5 million must be evidenced in writing prior to filming. Risk assessment may require an increase in this limit and exclusions to certain activities may apply.

Lighting, lighting towers, scaffolding and generators

- A special licence may be required for any of the above. Please check with the local authority.
- The construction and positioning of lighting towers and scaffolding must be discussed with the relevant authority well in advance of the shoot.

- Any scaffolding constructed must be certified by the local authority. A licence may also be required from the Highway Authority where the scaffolding is erected on the highway.
- When placing lighting stands on the highway, the Highway Authority should be consulted.
- The following considerations should be taken to prevent any risk to the public or production company employees:
 - (a) All lights above ground level and lighting stands are properly secured.
 - (b) Lighting stands placed on a footway must be attended at all times.
 - (c) Lights do not dazzle motorists.
 - (d) Lights are not shone directly towards residential properties at any time without specific permission.
- Any generator used should comply with the specific requirements of the Environmental Protection Act (1990) and be positioned as far away as possible from all residential properties.

Location Fees

Fees for the use of locations are dependent on ownership and will vary across the different private and council-owned sites. A reasonable fee should be paid for all local authority or privately owned properties used by the production, in accordance with the scale and scope of the planned activity. Fees can vary dramatically from location to location and project to project.

Military and MOD site filming

Some restrictions apply on filming in those parts of Hampshire with military connections. In these cases film-makers should liaise with both the civilian police and the military police. Please contact the MOD film office for more information on filming at military sites, including training establishments.

Museums

Filming at Hampshire museums can only take place with the consent of the Curator or Manager. Who will have the final say over:

1. what can be done.
2. when it can be done.
3. under what circumstances and/or conditions it can be done.

When discussing the 'costs' for "hire" purposes, the Curator or Manager may need to be in attendance. Any/all fees charged by the Curator or Manager for his attendance will be reflected within that cost.

HCC Museums and Archives Service will retain control over and use of access to all its resources, premises, staff, collections etc while any filming takes place.

Any project negotiated and/or managed by themselves will include Hampshire County Council on the film credits.

Night filming

- Night shoots in residential areas are naturally sensitive and it is essential to consider and consult with local residents and businesses in the planning process. (Refer to Noise and Nuisance Section below).

- Any activity, including filming, is subject to the Environmental Protection Act (1990) regarding noise and nuisance.
- A legitimate complaint about noise or nuisance from a resident to the local authority, can result in the termination of the shoot and the confiscation of equipment. Therefore, it is advisable to shoot all scenes requiring noise above conversational level, before 22.00hrs. Walkie-talkies should be turned down to a minimum and earpieces used.
- There may be cases when equipment or heavy vehicles that cannot be removed silently at the end of filming, must be left 'in situ' and attended by overnight security. This must be cleared by the relevant authority prior to filming.

Noise and nuisance

Local authorities have the right to take action under the Environment Protection Act (1990) as a result of any unreasonable noise.

Nudity

Police need to be informed of any nudity during filming.

Parking

- Location Managers should discuss all parking requests with the Film Office or local council representative preferably with two weeks notice in advance of filming.
- In particular for on street parking requirements, other on street equipment requirements and bays to be kept empty for continuity.
- The council must ensure that no road works or street maintenance has been booked during that time.
- Film vehicles will not be allowed to park in such a way that access is restricted or denied unless prior agreement has been secured.

Planning

Planning permission may be required for some temporary structures such as:

- The building of a set which will be up for more than 21 days from construction to strike.
- The prolonged use of a building as a set / temporary studio.

Prop or mock emergency service

The relevant authority and emergency service in question must be informed if the below applies:

- Crime re-enactments.
- If actors are to be dressed in a specific uniform (police, ambulance or fire brigade).
- Uniforms and any vehicles resembling the emergency services must be covered whenever possible and in particular between takes. Any markings on vehicles must be taped over when not being used for filming or being driven on a carriageway.

- Sirens should not be used at any time on location and flashing lights must be switched off when not in shot and covered when not in use.

Legally there must be a police presence for mock emergency services filming, please contact Hampshire Police for more information.

Props

- Any props used during the shoot will be removed and the area made good.
- Film Hampshire can help supply you with props provided by the Hampshire Museum Service. Please contact us for further details.

Publicity

The production shall provide the location/Film Hampshire with publicity material on release of the project where possible.

Public Transport

The production must seek permission from the relevant contact before filming on public transport.

Rivers and Waterways

The production must liaise with the landowner and any relevant local authority as early as possible. Specific health and safety measures will apply.

Risk assessment

- A risk assessment may be required to satisfy the insurance provisions and statutory obligations to employees and anyone who will be affected by their actions, please check with the relevant local authority if this is required.
- Additional assessments may be required depending on the type of filming.

Security

The production must use SIA licenced security for all licensable activity at all times.

Signage & Graffiti

- All signs directing crew to specific locations must be approved by the local authority and must be taken down after filming. If the signs are on a public highway then the Highway Authority must be consulted.
- Any Graffiti must be planned at least 21 days in advance. The owner of the property must be consulted and their permission must be obtained.

Sound playback

The filming of artists to sound play-back can only be undertaken with the prior agreement from the relevant authority, at any time.

Street furniture and street lighting

- The removal of street furniture, including signs, and the adjustment of street lighting is normally carried out by the Highways Authority and charged to the production company.
- All arrangements for this work must be made through the Highways Authority.
- Minor work by the production company may be permissible with prior permission and any damage or reinstatement costs would have to be met by the production company.

Stunts, special effects and pyrotechnics

- All stunts, special effects (including weather effects and wet downs) and pyrotechnics must be under the direct control of a named qualified stunt co-ordinator or special effects operative and comply with the Environmental Protection Act (1990).
- Any plans must be discussed with the relevant authority and a risk assessment will be carried out by the production prior to filming.

Sustainability

Sustainability whilst filming is encouraged by Hampshire County Council. The Sustainable Business Partnership which also operates from the Economic Development Department can help film-makers to achieve this, please visit www.egeneration.co.uk/hants.

Track

- All matters relating to tracking must be discussed with the relevant authority prior to filming.
- The production company should ensure that pedestrians and in particular wheelchair users are not impeded by filming.
- The area should be fenced off and permission from the local authority should be obtained to do this.

Wet-downs

Wet downs may only be carried out with the approval of the relevant authority after a proper evaluation of the forthcoming weather conditions and with the proper signage as required.

Notes:

*The descriptions highway, carriageway and footway used in this document are in conjunction with The Highways Act (1980)

*The description *Production* refers to every type of filming. In particular, feature films, television productions, commercials, pop-promos, corporate and stills.

This document is intended as a guide outlining the requirements of filming on the streets and other public places in Hampshire and the Isle of Wight. It is not exhaustive and film makers, location managers and production companies are advised to check with individual local authorities as to what local charges, policies and practices are in place. Hampshire County Council and the district

councils in Hampshire will accept no liability for loss, financial or otherwise, alleged to have incurred as a result of these guidelines.

Hampshire Filming Guidelines and the Code of Practice updated 22nd May 2014.

*Adapted from Film London's Film-makers Code of Practice April 2000
and Creative England's A-Z of Filming in the English Regions 2014.*

Contacts for Film Location Enquiries in Hampshire

Organisation	Contact	Website	
Local Authorities			
<p>Hampshire County Council Economy, Transport and Environment Elizabeth II Court West Winchester SO23 8UD</p>	<p>Film Hampshire Anna Boyd-Smith Tourism Officer Tel: 01962 826076 Email: anna.boyd-smith@hants.gov.uk info@filmhampshire.org.uk</p> <p>Hampshire Highways Tel: 0845 603 5633 Email: roads@hants.gov.uk</p> <p>Ian Ackerman Street Works Manager Tel: 01962 832233 Email: ian.ackerman@hants.gov.uk</p> <p>Corporate Communications: Tel: 01962 845561 Email: corporate.communications@hants.gov.uk</p>	<p>www.filmhampshire.org.uk</p>	<p>www.hants.gov.uk/roads</p> <p>www.hants.gov.uk/communications</p>

<p>Basingstoke and Deane Borough Council Civic Offices London Road Basingstoke Hampshire RG21 4AH</p>	<p>Daniel Garnier Economic Development Officer Email: Daniel.Garnier@basingstoke.gov.uk</p> <p>Corporate Communications: Tel: 01256 845220 Email: communications@basingstoke.gov.uk</p>	<p>www.basingstoke.gov.uk</p>
<p>Eastleigh Borough Council Eastleigh House Upper Market Street Eastleigh SO50 9YN</p>	<p>Steve Collins Corporate Communications Officer Tel: 02380 688205 Email: steve.collins@eastleigh.gov.uk</p> <p>Corporate Communications: Tel: 023 8068 8205 Email: communications@eastleigh.gov.uk</p>	<p>www.eastleigh.gov.uk</p>
<p>East Hampshire District Council Penns Place Petersfield Hampshire GU31 4EX</p>	<p>Debbie Vodden Economic Development Officer Tel: 01730 234164 Email: debbie.vodden@easthants.gov.uk</p>	<p>www.easthants.gov.uk</p>
<p>Fareham Borough Council Civic Offices Civic Way Fareham Hampshire PO16 7TT</p>	<p>Corporate Communications Tel: 01329 82 4310 Email: publicity@fareham.gov.uk</p>	<p>www.fareham.gov.uk</p>
<p>Gosport Borough Council Town Hall High St Gosport Hampshire PO12 1ER</p>	<p>Lynda Dine Head of Economic Prosperity, Tourism and Culture Tel. 023 9254 5231 Email: lynda.dine@gosport.gov.uk</p>	<p>www.gosport.gov.uk</p>

<p>Hart District Council Civic Offices Harlington Way Fleet Hampshire GU51 4AE</p>	<p>David King Senior Licencing Officer Tel: 01252 774277 Email: david.king@hart.gov.uk,</p>	<p>www.hart.gov.uk</p>
<p>Havant Borough Council Civic Centre Road Havant Hampshire PO92AX</p>	<p>Sally Foster Communications Officer Tel. 023 9244 6490 E-mail: sally.foster@havant.gov.uk</p> <p>Corporate Communications: Email: publicrelations@havant.gov.uk</p>	<p>www.havant.gov.uk</p>
<p>Isle of Wight Council Tourism Services County Hall Newport Isle of Wight PO30 1UD</p>	<p>Sue Emmerson Isle of Wight Tourism Officer Tel: 01983 823099 ext 5236 Email: sue@visitwight.org</p>	<p>www.visitisleofwight.co.uk</p>
<p>New Forest District Council Town Hall Avenue Road Lymington Hampshire SO41 9ZG</p>	<p>Matt Callaghan Business Development Officer Tel: 023 8028 5371 Email: matt.callaghan@nfdc.gov.uk</p> <p>Davina Miller Corporate PR Lead Tel: 02380 285371 Email: davina.miller@nfdc.gov.uk</p>	<p>www.nfdc.gov.uk</p>
<p>Portsmouth City Council Civic Offices Guildhall Square Portsmouth</p>	<p>Joe McGoldrick Senior Marketing & Business Development Officer</p> <p>Tel: 023 9268 8562 Email: filming@portsmouthcc.gov.uk</p>	<p>www.portsmouth.gov.uk</p>

Hampshire PO1 2BG		
Rushmoor Borough Council Council Offices Farnborough Rd Farnborough Hampshire GU14 7JU	Gill Chisnell Corporate Communications Manager Tel: 01252 398744 Email: gill.chisnell@rushmoor.gov.uk Corporate Communications: Tel: 01252 398744 Email: communications@rushmoor.gov.uk	www.rushmoor.gov.uk
South Downs National Park Authority	Ruth James Communications Manager Email: ruth.james@southdowns.gov.uk	
Southampton City Council Civic Centre Southampton SO14 7LY	Stella Waite Events Officer Email: stella.waite@southampton.gov.uk Tel: 023 8083 2755 Lee Tillyer Senior Communications Officer Tel: 023 8083 4083 Email: Lee.Tillyer@southampton.gov.uk	www.southampton.gov.uk
Test Valley Borough Council Beech Hurst Weyhill Road Andover Hampshire SP10 3AJ	David Gleave Economic Development Officer Tel: 01264 368000 Email: dgleave@testvalley.gov.uk Corporate Communications: Tel: 01264 368000 Email: communications@testvalley.gov.uk	www.testvalley.gov.uk

<p>Winchester City Council Colebrooks St Winchester Hampshire SO23 9LJ</p>	<p>Martin O'Neill Head of Communications Tel: 01962 848504 Email: MONEill@winchester.gov.uk</p>	<p>www.winchester.gov.uk</p>
<p>Other Organisations and Local Services</p>		
<p>Creative England St Bartholomew's Court Lewins Mead Bristol BS1 5BT</p>	<p>Rebecca Snook Production Liaison and Partnerships Manager (South) Location and Production Services Office: 07711 374116 Email: rebecca.snook@creativeengland.co.uk</p>	<p>www.creativeengland.co.uk</p>
<p>English Heritage Eastgate Court 195-205 High Street Guildford GU1 3EH</p>	<p>General Enquiries Tel: 01483 252000 Email: southeast@english-heritage.org.uk</p> <p>Neil Parry Tel: 0207 9733675 Email: neil.parry@english-heritage.org.uk</p>	<p>www.english-heritage.org.uk/book-and-buy/filming-locations</p>
<p>Forestry Commission South East England Forest District Bucks Horn Oak Farnham Surrey GU10 4LS</p>	<p>Pam Eastwood Film Liaison Officer Forestry Commission Tel: 07778 110349 Email: pam.eastwood@forestry.gov.uk</p>	<p>www.forestry.gov.uk/locationfinder</p>
<p>Hampshire and Isle of Wight Wildlife Trust</p>	<p>General Enquiries Email: WildLine@hwt.org.uk Tel: 01489 774411</p>	<p>www.hiwwt.org.uk</p>

Hampshire Constabulary	Ben Pratt Head of Corporate Communications Email: ben.pratt@hampshire.pnn.police.uk Corporate Communications: Email: corporate.comms@hampshire.pnn.police.uk	www.hampshire.police.uk/internet/news-and-appeals/information-for-media
Hampshire Fire and Rescue	Charlotte Woodward - Head of Marketing and Comms charlotte.woodward@hantsfire.gov.uk	www.hantsfire.gov.uk
Hampshire Rights of Way	General Enquiries Email: rights.of.way@hants.gov.uk Tel: 0845 6035636	www.hants.gov.uk/row
Ministry of Defence	Tony Burlton Income Generation Manager Tel: 07825 105671 Email: : filming@landmarc.mod.uk	www.landmarcsolutions.com/locations
National Rail Kings Place 90 York Way London N1 9AG	Felicity Jump Film Liaison Manager Tel: 020 7904 7375 Email: felicity.jump@networkrail.co.uk	www.networkrail.co.uk/filming
National Trust	Harvey Edgington Broadcast and Media Manager Tel: 020 7799 4547 Email: Harvey.Edgington@nationaltrust.org.uk	www.nationaltrust.org.uk/visit/days-out-and-itineraries/film-locations

<p>Screen South The Wedge 75-81 Tontine Street Folkestone Kent CT20 1JR</p>	<p>Jo Nolan Managing Director Email: jo.nolan@screensouth.org</p>	<p>www.screensouth.org</p>
<p>South England Forestry Commission The Queen's House Lyndhurst Hants SO43 7NH</p>	<p>Recreation Administration Officer at Forestry Commission Tel : 02380 286838 Email: southern.permissions@forestry.gsi.gov.uk</p>	<p>www.forestry.gov.uk/southeastengland</p>
<p>Surrey County Council Filming</p>	<p>Claire Stairs - Property Services 07815 563603 Amanda Nye - Property Services 07816 073793 filming@surreycc.gov.uk</p>	<p>www.surreycc.gov.uk/people-and-community/filming-in-surrey</p>